



Ludlow CE School Risk Assessment

FOR: People with respiratory infections, including Covid-19 or a positive test result – operational guidance

Name of Assessor: Paula Hearle/Nick O’Sullivan

Dates of assessment: 1st April 2022 v1

Review: On-going

Signature: *P.Hearle*

Hazard is something with the **potential** to cause **harm**. **Risk (R)** is the **likelihood** of someone being hurt multiplied by the **severity** of the occurrence.

B. RISK MATRIX - This section is used for guidance to complete Section C.

level of risk = likelihood x severity

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|--------------------------------------|---|--|------------|------------|------------|---------|
| | | 1 | 2 | 3 | 4 | 5 |
| Increasing consequence or severity ↑ | 5 | 5 LOW | 10 MED | 15 MED | 20 HIGH | 25 HIGH |
| | 4 | 4 VERY LOW | 8 LOW | 12 MED | 16 MED | 20 HIGH |
| | 3 | 3 VERY LOW | 6 LOW | 9 LOW | 12 MED | 15 MED |
| | 2 | 2 VERY LOW | 4 VERY LOW | 6 LOW | 8 LOW | 10 MED |
| | 1 | 1 VERY LOW | 2 VERY LOW | 3 VERY LOW | 4 VERY LOW | 5 LOW |
| | | 1 | 2 | 3 | 4 | 5 |
| | | Increasing likelihood or probability → | | | | |

PRIORITY OF ACTION

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| HIGH | 17 - 25 | Unacceptable - Stop work or activity until immediate improvements can be made. |
| MEDIUM | 10 - 16 | Tolerable but need to improve within a reasonable timescale e.g. 1-3 months depending on the situation. |
| LOW | 5 - 9 | Adequate but look to improve by next review. |
| VERY LOW | 1 - 4 | Residual risk acceptable and no further action will be required all the time the controls measures are maintained. |

| Score | Likelihood/Probability | Description |
|-------|----------------------------|--|
| 5 | Very likely/Almost Certain | The event is expected to occur in most circumstances |
| 4 | Likely | The event will probably occur in most circumstances |
| 3 | Fairly likely/Possible | The event could occur at some time |
| 2 | Unlikely | The event is not likely to occur in normal circumstances |
| 1 | Very Unlikely | The event may occur only in exceptional circumstances |

| Score | Consequence/Severity | Description |
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| 5 | Catastrophic/Severe/Fatality | Death or permanent disability to one or more persons |
| 4 | Major injury/ill health | Hospital admission required e.g. broken arm or leg |
| 3 | Moderate (over 3 day injury/ill health) | Medical treatment required, over three day injury |
| 2 | Minor injury/ill health | First Aid is required |
| 1 | Insignificant/no injury | Injuries not requiring first aid treatment |

C. Use information from section B to identify level of risk for each hazard

| What are the Hazards? | | Who might be harmed and how the hazard could cause harm | What are you already doing (Existing Controls) | Risk Level Low/Med/High | What further actions are necessary | Residual Risk Level Low/Med/High | Action: monitored by Paula Hearle | |
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| | | | | | | | Who | When |
| 1 | <ul style="list-style-type: none"> Respiratory infections, including Covid-19 related issues | Staff and students, and visitors to the school site. | <ol style="list-style-type: none"> There is no longer a legal requirement for people with Covid-19 infection to self-isolate. However, School Management, staff and parents/carers are aware that if you have any of the main symptoms of Covid-19, or a positive test result, the public health advice is to try and stay at home and avoid contact with other people; The symptoms of Covid-19, flu and common respiratory infections include: <ol style="list-style-type: none"> Continuous cough; High temperature, fever or chills; Loss of, or change in, your normal sense of taste or smell; Shortness of breath; | 4 x 3 = 12 | <ol style="list-style-type: none"> If school has an outbreak in the school setting or in a local area, the local Director of Public Health <u>may</u> advise that some control measures e.g., face coverings should be reintroduced as a temporary measure; In most cases, parents and carers will agree that a student with symptoms should not attend the school, given the potential risk to others. If a parent/carer insists on a student attending, School Management may take the decision to refuse the student if, in our reasonable judgement, it is necessary to protect other students and staff | 4 x 2 = 8 | All | On-going |

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| | | | <ul style="list-style-type: none"> e) Unexplained tiredness, lack of energy; f) Muscle aches or pains that are not due to exercise; g) Not wanting to eat or not feeling hungry; h) Headache that is unusual or longer lasting than usual; i) Sore throat, stuffy or runny nose; j) Diarrhoea, feeling sick or being sick; <p>3. If staff or students are feeling unwell with these symptoms above, they are recommended to get plenty of rest and to drink water to keep hydrated. They (staff and parents) can use medications, such as paracetamol, to help with the symptoms. Antibiotics are not recommended for viral respiratory infections because they will not relieve symptoms or speed up recovery;</p> <p>4. If staff members have a positive Covid-19 test result, it is very likely that they have Covid-19 even</p> | | <p>from possible infection with Covid-19;</p> <p>3. Staff members will be made are of this Risk Assessment and will be encouraged to share any concerns in order to reduce workplace stressors.</p> | | | |
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| | | | <p>if they do not have any symptoms. Many people with Covid-19 will no longer be infectious to others after 5 days. If a staff member has a positive Covid-19 test result, government advice is to try to stay at home and avoid contact with other people for 5 days after the day they took their test. At the end of this period, if they have a high temperature or feel unwell, they should try to follow this advice until they feel well enough to resume normal activities and they no longer have a high temperature if they had one;</p> <p>5. Although many people will no longer be infectious to others after 5 days, some people may be infectious to other people for up to 10 days from the start of their infection. Staff are aware they should avoid meeting people at higher risk of becoming seriously unwell from Covid-19, e.g. NEMs,</p> | | | | | |
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| | | | <p>especially those whose immune system means that they are at higher risk of serious illness from Covid-19, despite vaccination, for 10 days after the day they took their test;</p> <p>6. It is not recommended that children and young people (under 18 years of age) are tested for Covid-19 unless directed to by a health professional. If a child or young person has a positive Covid-19 test result, they should try to stay at home and avoid contact with other people for 3 days after the day they took the test, if they can. After 3 days, if they feel well and do not have a high temperature, the risk of passing the infection on to others is much lower. This is because children and young people tend to be infectious to other people for less time than adults;</p> <p>7. Children and young people who usually go to school, college or childcare and who live</p> | | | | | |
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| | | | <p>with someone who has a positive Covid-19 test result should continue to attend as normal;</p> <p>8. Individuals e.g. staff members or students, are now not legally required to self-isolate if they live in the same household as someone with Covid-19, or are a <u>close contact</u> of someone with Covid-19;</p> <p>9. School Management will continue with:</p> <ul style="list-style-type: none">a. Ensuring good hygiene for everyone e.g. frequent and thorough hand cleaning using soap & water or hand sanitiser;b. Promote the 'catch it, bin it, kill it' approach to support respiratory hygiene with bins in each Classroom;c. Maintain an appropriate cleaning schedule using standard products such as detergents and disinfectants. This should include daily cleaning of areas and equipment, with a | | | | | |
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| | | | <p>particular focus on frequently touched surfaces;</p> <p>d. Keeping occupied spaces well ventilated – See <i>GP Maximising Ventilation & CO₂ Monitors</i>;</p> <p>10. Wearing a face covering or face mask can reduce the number of particles containing viruses that are released from the mouth and nose of someone who is infected with Covid-19 and other respiratory infections. When to consider wearing a face covering:</p> <p>a. When you are coming into close contact with someone at higher risk of becoming seriously unwell from Covid-19 or other respiratory infections;</p> <p>b. When Covid-19 rates are high, and you will be in close contact with other people, such as in crowded and enclosed spaces;</p> <p>c. When there are a lot of respiratory viruses</p> | | | | | |
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| | | | <p>circulating, such as in winter, and you will be in close contact with other people in crowded and enclosed spaces.</p> <p>11. Those attending education settings will not normally be expected to wear a face covering;</p> <p>12. Staff and students with Covid-19 symptoms, or a positive test result, should try to self-isolate in line with the current stay-at-home guidance.</p> <p>13. For students and staff with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household if they need to go home;</p> <p>14. School Management are aware of the guidance that if a staff member or student have symptoms of a respiratory infection, including Covid-19, <u>and have not taken a Covid-19 test</u>, the government advice is to try to stay at home and avoid contact with other people. If they have symptoms of a</p> | | | | | |
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| | | | <p>respiratory infection, such as Covid-19, and they have a high temperature or do not feel well enough to go to work or carry out normal school activities, they should try to stay at home and avoid contact with other people, until they no longer have a high temperature (if they had one) or until they no longer feel unwell.</p> <p>15. Children and young people with mild symptoms such as a runny nose, sore throat, or slight cough, who are otherwise well, can continue to attend their education setting;</p> <p>16. Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people, where they can. They can go back to school and resume normal activities when they no longer have a high temperature, and they are well enough to attend;</p> | | | | | |
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| | | | <p>17. All children and young people with respiratory symptoms should be encouraged to cover their mouth and nose with a disposable tissue when coughing and/or sneezing and to wash their hands after using or disposing of tissues;</p> <p>18. If a person becomes unwell with symptoms of coronavirus while in our school setting and needs direct personal care until they can return home, a fluid resistant (IIR type) face mask must be worn by the supervising adult if a distance of 2 metres cannot be maintained. If physical contact with the person is necessary, then gloves, an apron and a fluid resistant (IIR type) face mask must be worn by the supervising adult. If a dynamic risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection (goggles or face shield) should also be worn. Any</p> | | | | | |
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| | | | <p>rooms that they have used will be cleaned after they have left;</p> <p>19. In exceptional circumstances, if parents or carers cannot arrange to have their child collected, if age-appropriate and safe to do so, the child should walk, cycle or scoot home. If this is not possible, and school needs to take responsibility for transporting them home, School Management will do one of the following:</p> <ul style="list-style-type: none"> a. Use a vehicle with a bulkhead or partition that separates the driver and passenger; b. The driver and passenger should maintain a distance of 2 metres from each other; <p>The driver should use PPE, and the passenger should wear a face covering if they are old enough and able to do so.</p> | | | | | |
| 2 | Students and staff with prior medical | Persons with prescribed medical | 1. The national shielding advice for all adults and children ended on 15 th | 4 x 3 = 12 | | | All | On-going |

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| | <p>conditions, deemed as 'Clinically Extremely Vulnerable' (CEV).</p> | <p>conditions and deemed previously as 'clinically extremely vulnerable' are more at risk from Covid-19 effects.</p> | <p>September 21. This means that people who were previously considered CEV will not be advised to shield in the future or follow specific guidance;</p> <ol style="list-style-type: none"> 2. Where a student is unable to attend school because they are complying with clinical and/or public health advice, there is an expectation that School will be able to immediately offer them access to remote education; 3. Clinically Vulnerable (CV) and CEV staff can attend school. While in school they should follow the system of controls to minimise the risks of transmission. In some circumstances, staff may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice. Whilst individual risk assessments are not required, School Management will discuss | | | | | |
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| | | | <p>any concerns that people previously considered CEV may have.</p> <p>4. Although the guidance requiring employers to risk assess their NEMs at the 26-week stage has been withdrawn, School Management will ensure that each NEM has an individual risk assessment in relation to their role at school.</p> | | | | | |
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D. Safe Systems of Work to be outlined below by using the information in Section C once completed:

- PPE required: **Disposable gloves, aprons, face coverings, fluid-resistant face masks, goggles, face shields**
- Other equipment used during activity: **Hand sanitiser; soap; antibacterial wipes and spray; tissues; signage; cleaning equipment; pedal bins**