

Dear Year 11 students,

GCSE Results Information

Please find enclosed your statement of GCSE results for Summer 2026. These consolidated results are printed onto school letter-headed paper. Sixth-form and Further Education Colleges will accept your results in this format. If there are any issues with the acceptance of your results by Sixth-Form or FE College, please ask that they contact the school immediately so that your enrolment is not delayed.

Understanding your results

For GCSE subjects, your Grades are reported on a 9 to 1 scale, with U representing that the result is ungraded. For equivalent courses, such as BTEC and Cambridge Nationals, the grading is reported as a Pass, Merit, Distinction and Distinction* (P, M, D, D*), with a 1 or 2 representing whether it is a level 1 or level 2 qualification.

The **Spoken Language** endorsement for English is graded as Pass, Merit or Distinction (P, M, D).

For students studying **Combined Science**, you will see **two grades** printed side by side, e.g. 54. This means you have two GCSE Science grades; in this example, one is a Grade 5 and the other a Grade 4.

The Senior Leadership Team will be available from 9 until 12 on Results Day, should you wish to discuss any results. We may not be able to resolve all your queries but can tell you the options available to you.

Review of Results and Appeals

All students have the opportunity to request a review of their results – clerical re-checks and reviews of marking (explained overleaf), and, subsequently, an appeal against the grade they have been awarded can be made by the school (known as the Centre). The centre will make this request for a review of results on the student's behalf. **The student must provide consent for this review, by completing and signing the consent form – Appendix A (enclosed). This will need to be returned to the school by Friday 18th September.**

There is a **charge made for these services** depending on the examination board. An invoice will be sent, and we would require this payment to be paid into our school account, before we can process your request. These fees would be fully refunded, should it result in a charge to the grade awarded.

	AQA	OCR	Pearson	WJEC/Eduqas
Service 1 Clerical re-check Per paper	£9.70	£12.00	£14.00	£11.00
Service 2 Review of marking Per paper	£44.85	£67.75	£50.00	£45.00

NB – Some subjects have multiple papers; therefore, each individual paper will incur the above charges.

It is important to note that a request may result in a grade being lowered, staying the same, or going up. So, if a student puts in a request and their mark is lowered, they will receive the lower mark. This could result in a lower grade, overall, in that subject.

Review of Results services:

- **Service 1 (Clerical re-check)**

This service will include the following checks:

- that all parts of the script have been marked;
- the totalling of marks;
- the recording of marks.

The outcome of the clerical re-check will be reported, along with a statement of the total marks awarded for each unit, or component, included in the enquiry. The deadline for completing is within 10 calendar days of the awarding body receiving the request.

- **Service 2 (Review of marking)**

This is a post-result review of the original marking to ensure that the mark scheme has been applied correctly. A marking error can occur because of:

- an administrative error;
- a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer;
- an unreasonable exercise of academic judgement.

Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking. The service is available for externally assessed components of the GCSE specifications.

The deadline for completion is within 20 calendar days of the awarding body receiving the request.

Full details of all post-results services can be found at: <https://www.jcq.org.uk/exams-office/post-results-services/>.

How to make a request for a review of results

Following Results Day, students should fill in the Appendix A (enclosed, or on page 17 of the JCQ link above) and send it to the Headteacher, with a cheque enclosed, payable to Ludlow CE School.

The deadline for submitting a request is **Friday 18th September**. The outcome of the awarding organisation appeal will be communicated to students when made.

School request for access to examination scripts

When you collected your results, you will have been asked to give written permission for teachers to access your scripts. This is so that teachers can judge whether a Review of Results on your behalf is warranted, or for using in their teaching; the script would be anonymised, of course. You will be contacted for permission if teachers would like to submit a Review of Results on your behalf.

Collection of Coursework

If you would like to make arrangements to collect coursework, can you email our exams officer Miss Gittins, j.gittins@ludlowschool.com

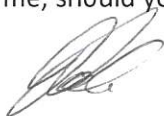
We will inform you when the coursework is ready for collection, however this will not be until at **least Friday 26th September, some subjects may be a few weeks later.**

Certificates

Certificates, once received from the awarding body, will be available to collect in February, dates TBC.

Unclaimed certificates will be kept by the school for one calendar year from the date of issue, and then will be securely destroyed as per JCQ (Joint Council for Qualifications) regulations.

Please contact me, should you require any further assistance.



Dr J Dale
Assistant Headteacher