



Year 11 Revision Booklet

2025

A Few Words

You are now at the most important time in your school life to date – much depends on how well you perform during the next few weeks.

In order to achieve your best, it is vital that you prepare yourself for the final exams, the results of which will probably determine your choice of future courses, training and employment. Therefore, we have put together a programme to support your revision and preparation.

You must attend all the intervention and study sessions that you are invited to in the run up to the examination.

For your exams, you must arrive in good time, dressed in full uniform and with all the necessary equipment. A good breakfast before you leave home is very important – you need to keep your energy levels high!

Lessons will continue to run alongside exams, with additional study sessions scheduled to support each subject. Please see the ‘Exam and Revision Timetable’ towards the end of this booklet. **All sessions must be attended.** Towards the end of the exam period, there will be opportunities for Home Study. You must ensure you sign in and out at Reception every day. You are welcome to remain in school to do personal revision at any other time; just make sure you are signed in.

Anyone who misbehaves or disturbs other students in the run-up to these very important examinations, will be removed from classes, and persistent offenders will be dealt with through the school’s behaviour procedures, which will include withdrawing the privilege of attending the Leavers’ Day and the Summer Ball.

This booklet is designed to guide you through the remainder of your time in Year 11. The planner provides you with space to organise your time over the coming weeks.

Good luck and we look forward to seeing your success in August!

The Final Run In

Preparation For Revision

Organise all your notes and work

Start revision early. The sooner you start, the less you will have to do each day.

The most important thing is to make a realistic **revision timetable** that you will stick to. Use getrevising.co.uk or this booklet to devise a plan. Ask your parents to help you.

Get one good revision book, a website, or aid for each subject. These do much of the initial work for you by breaking the subject matter down into 'do-able' chunks and key facts. Be selective about which you buy – check with your subject teacher for the best ones for the level of exam you are taking.

Keep everything you need in one place so you don't waste ten minutes of each session searching for a pen.

Revision

Go to all lessons and make them work for you – especially the ones you don't like or find harder. Make the most of the teacher's knowledge about the subject, revision and exam techniques.

You have a good understanding of different revision techniques; use those that work for you. The key thing is to reduce the notes you work from to a single A4 page or index card by the night before the exam – look briefly at the notes you make a day later, a week later, and just before the exam. This WORKS!

Match the revision notes you make to the sort of questions you will be asked in the exam. Get hold of past papers from your teachers or from the internet.

Have clear and specific goals for each revision period. For example: 'at the end of this two hours, I will be able to label a diagram of the heart and answer a question on how the heart works'.

Have start and finish times and stick to them.

Get into the routine of following your revision plan – if you really don't feel like it, tell yourself you will do it for fifteen minutes and then decide whether to carry on. At least you will have done fifteen minutes. Set your aim for the session and get right on with it – ignore the impulse to suddenly tidy your room for the first time in three years.

Clear your head before you begin – give yourself 2 minutes to write down anything on your mind and tell yourself you will deal with that later.

STOP and take a break if you are becoming frustrated, or overwhelmed. Put aside the problem. When you have had a break and feel less stressed, think about what issue is causing the problem and talk to someone about possible solutions.

Don't waste time struggling – note down anything you are finding hard or don't understand when you are revising and take it into your next lesson and ask your teacher.

Don't be influenced by friends who talk about how little work they are doing, and get your head down – your results don't matter to them, but they will be crucial for you. Tell yourself it's not for long and think of that long summer holiday!

Last Minute Revision

Yes, it is worth it! By the day before the exam, your revision notes should be short enough to read through in one session. The final read – through will help key words and concepts to stick in your mind. However, avoid a final night of revision-cramming studies. Studies have shown this reduces your effectiveness over a number of days, so ensure you give yourself every chance of a good night's sleep.

Focus on revising your notes for one or two key areas immediately before the exam.

Good Revision

The aim of revision. The aim is that you know the information you will be tested on and can remember it for the exam. **Knowing something depends on understanding it.**

The aim is to reduce the amount of information relating to a subject to a series of key-points, any of which you can expand upon in an exam answer. The key point, phrase or word prompts your brain to retrieve the information stored in it. At the end of your revision for each topic or sub-topic, aim to end up with a card or A4 sheet with the KEY points for that section.

Good revision techniques always include:

An aim for the session, e.g. 'By the end of this two hour revision session, I will understand and be able to answer questions on photosynthesis'

Thinking about what you know already and identifying the bits you need to spend more time on (usually by doing some sort of self-testing – many revision aids include opportunities for self-testing).

Breaking down each topic into 'do-able' chunks. Revise each section – not just reading the information but doing something active with it (see below).

Producing notes (shorter each time you revise a particular area) noting key points, phrases or words.

Testing yourself to see what you have learnt.

Ticking off the subject on your 'overall list' so that you can see regular progress.

Revisiting your notes briefly after one day, one week and one month, as well as just before the exam – THIS REALLY WORKS!

Effective revision. Useful revision involves DOING SOMETHING with the information you are trying to learn and remember. This is ESSENTIAL to allow your brain to learn, make connections and remember. Different people find different activities useful, and you need to find out how you revise best. Some ideas are:

Drawing **mind maps** on large pieces of paper – to show how different parts of a subject link together.

Use pictures and big flip-chart sheets and colour to make posters with key points and display these on the walls or where you will see them regularly.

Put **revision aids** up around the house – especially for any ‘rote learning’ – chemical or mathematical formulae, Spanish verbs – read them when sitting on the loo, brushing your teeth or eating your breakfast.

Record yourself making 10 key points about a particular topic, then play it back when you are travelling, running etc.

Highlight key areas of notes or books (if yours), picking out the key points or summaries.

Listen to tapes of e.g. books and plays and discuss them with another person.

Watch revision clips but don’t just sit back passively – pause them and make notes of key or difficult areas, test yourself or get someone to watch with you and test each other.

Read a page and shut the book – what can you remember?

Tell someone about what you have learned – explain how the heart works over a meal (or perhaps stick to something less gory).

Get people around you to **test you** on ‘rote knowledge’ – have a family quiz.

Memory Techniques. Find out what helps you to remember. Some ideas are:

Acronyms (using the first letter of each word to make a word to prompt your memory) e.g. you may find it hard to remember this sentence ‘Wholly Inadequate Needless Damned Outrageous Waste of Space’. However, turn it into an acronym and it becomes much easier: WINDOWS.

Picture Stories. Thinking of a strong visual image to associate with each word and linking them together in an unlikely and silly story) e.g. you may find it hard to remember the facts in this sentence, simply by reading it through,

‘The great Plague struck London in 1665, followed by the fire of London in 1666, starting in the shop of the baker to King Charles II in Pudding Lane’.

Try this out: get a picture (for example) of a large rat (the plague) running around before being burnt (plague year before fire) in a bread oven (bakers shop) with flames curling up around it, lie the curls of the numbers 666 (1666), and then being put into a pudding eaten by two King Charles spaniels. Go through the picture sequence a couple of times, and then see if you can remember the 7 facts in the sentence. Ask someone to test you, and see if it works for them. It’s magic.

Mnemonics are also useful – make up a silly sentence to help you remember the order of something e.g. Never Eat Shredded Wheat (North, East, South, West).

Review: Take time occasionally to ask yourself how well your revision techniques are working for you. How much have you covered? Have you stuck to your timetable? Are you ending up with notes you can use for last minute revision? Congratulate yourself for all the subjects you have covered. Change your timetable plan if necessary.

Later on: When you have revised and revisited each topic, have a go at some past exam questions. Make sure you set the appropriate time limit, and try to work under exam conditions. Don’t do this too early (although it’s worth looking at them early on to get an idea of the sort of question you will be answering – essays, multiple choice etc).

Take a look at www.learningscientists.org for help with structuring doing successful revision.

Quick tips for revising

Make yourself start, however much you don't want to – the hardest bit is over with then!

Build in short breaks.

Do frequent short exercises – stretches, neck and shoulder rolls, walking around etc.

Drink water and get fresh air. Keep the temperature cool.

Eat 'brain food' – avoid sugar and have lots of healthy snacks around to eat little and often.

Don't leave the difficult bits to the end.

Do something relaxing between revising and bedtime.

STOP and take a break if you start feeling frustrated, angry, and overwhelmed. Make a note of the problem to take to your next lesson, and move on to something else.

Focus on what you have done, not all the things that you haven't – every little helps.

Promise yourself little rewards after each session – a favourite TV programme, reading a trashy book or going out with friends.

At the end of each session, file away your notes and clutter so that your work-area is clear for the next session.

Before the Exams

Know your exam timetable (put your exams in red on a wall planner or similar).

Know where and when you need to be each day and plan to get there early – leave plenty of time for last-minute crises.

Allow time for your brain to wake up – have a shower and eat breakfast (or take a banana or other energy-giving food if you really can't eat in the morning).

Before the exam, check the exact subjects you will be asked about, and be familiar with the structure and marking system of the exam (e.g. 2 essay questions, one from Section A and one from Section B, each worth 30 marks).

Make sure you have EVERYTHING you will need, including spares, especially in exams that need calculators, compasses or protractors.

Take a pen you enjoy writing with – it will improve your performance no end. Take two, just in case.

Keep to your normal routine – go to bed and get up at the normal time.

Visit the toilet before the exam begins.

Take water into the exam if you can and sip it throughout – your retention and concentration will be up to 70% better if you are well hydrated.

Don't worry if you feel that you can't remember anything at all before you go into the exam – if you have revised, the information will be there and will come back.

If your teacher is offering a final short session to refresh key issues. Please do attend as this can greatly increase your effectiveness. Such sessions can help calm and prepare you for the exam ahead.

During the exam

Remember that nervousness is normal and gives your brain extra adrenalin which will help you to make the final effort.

Take one or two deep breaths and tell yourself something positive, such as 'I can handle this'.

If your mind goes blank at any stage, don't panic. Turn the paper over and take three deep breaths. There may be some of the paper that you can do. Reread it slowly and calmly.

Remind yourself of the exam structure. READ the instructions. Don't pick up your pen until you have done this.

If appropriate, spend 5 minutes at the beginning of the exam writing down any key formulae, facts or key points about how to give a good answer. You won't forget them or leave them out.

Make, and keep to, a time-scale for each question depending on the number of marks awarded. If you have only 3 minutes left for one question, finish it in note form – you will get extra marks for this. BUT MOVE ON TO THE NEXT QUESTION at the right time.

Allow a few minutes at the end of the exam to check through your work and make any changes. Examiners have told me that you can improve your score by one whole grade by doing this.

English Language

Examination Information

Friday 23rd May (am) - Language Paper 1 – 1 hour 45 minutes

Friday 6th June (am) – Language Paper 2 – 1 hour 45 minutes

Outline of Revision in School

Focused revision in lessons

Past papers

Homework tasks

Revision Resources

Your teacher

Your notes in exercise books – including model answers

Revision guides (CGP; Collins)

GCSE Bitesize

GCSEPod

Youtube – Mr Bruff and others

Each other

Advice for Revision at Home

Create a revision timetable – use it

Re-read notes and past examples in your exercise books

Revise terminology including The Big 8

Learn spellings you are unsure of

Practise writing to describe, using a range of sentence structures and punctuation; learn a range of prepositions; remember oizzo

Practise responding to an agree/disagree statement

Make revision cards

Learn what is expected for each question on each of the Language Papers

Write PEEE paragraphs to practise language analysis

Learn parts of speech – adjective/verb etc.

Practise writing a response to how a text is structured

Ask your teacher if you need advice

Practice papers

Time yourself in response to questions

Learn sentence starters

Watch the news; read newspaper; listen to others' ideas and opinions

English Literature

Examination Information

Monday 12th May (am) 1 hour 45 minutes

Friday 20th June (am) 2 hours 15 minutes

‘Macbeth’ and ‘Sign of Four’

‘An Inspector Calls’

Poetry Anthology

Unseen Poetry (single)

Unseen Poetry (comparison)

Outline of Revision in School

Focused revision in lessons

Past papers

Homework tasks

Revision Resources

Your teacher

Past papers

YouTube – Mr Bruff and others

Your notes in exercise books – including model answers

Revision guides (e.g. GP; Collins)

GCSE Bitesize

Advice for Revision at Home

Create a revision timetable

Re-read notes and past examples in your exercise books

Listen to audiobook versions of ‘Macbeth’, ‘The Sign of Four’ and ‘An Inspector Calls’

Re-read the texts as often as you can, including your poetry anthology

Look for themes and how they are presented

Make notes on how characters are presented

Practise analysing quotations and key works (look for alternative meanings and interpretations), especially the ‘Foundation Quotations’

Identify the type of language/structural devices used and the impact they have on the text and the reader’s understanding

Practise planning and answering literature questions – using PEEE paragraphs

Make revision cards

Use the ‘Essential Knowledge Checklists’ for each of the set texts to focus revision

Pick ‘n’ mix revision task sheets

Mathematics

Examination Information

Thursday 15th May

Wednesday 4th June

Wednesday 11th June

Edexcel Linear GCSE MA1

Two tiers of entry

Higher Grades available 9 - 4

Foundation Grades available 5 - 1

One non-calculator and two calculator exams, lasting 1 hour 30 minutes each, per tier of entry. Each paper is equally weighted and is out of 80 marks, giving 240 marks in total.

Outline of Revision in School

Revision in lessons prior to the exam. This will consist of practice paper and specimen exam paper questions.

Revision sessions for selected students in school time.

Revision Resources

www.justmaths.co.uk – login – LHstudent Password - Ludlow

www.mathsgenie.co.uk

The crossover (grade 4/5) revision clips – Clip worksheets available on request.

www.onmaths.com

www.corbettmaths.com - Website with lots of practice exam questions.

Pearson revision workbook available from Maths office £2.75

Revision materials used in lessons

Revision sessions

Your own Maths book

Mock papers from December and March

Revision test papers from throughout the course

Revision Topic List on Classcharts

Shadow papers for exams

Revision Workbook given out on Parents' Evening

Advice for Revision at Home

Know how to use your own calculator.

Use questions to practice skills.

Target your weaknesses but also recap strengths.

Remember to cover work at all grades of the tier of entry. You may find some higher-grade material easier to do.

Make sure you can use all the necessary buttons on your calculator \sin , \sin^{-1} , X^2 , X^3 , X^5 , X etc.

Useful Websites

www.onmaths.com

www.mathsgenie.co.uk

www.justmaths.co.uk – login – LHstudent Password - Ludlow

www.corbettmaths.com

Science

Examination Information 2025

Tuesday 13th May Biology Paper 1 (pm)

Monday 19th May Chemistry Paper 1 (am)

Thursday 22nd May Physics Paper 1 (am)

Monday 9th June Biology Paper 2 (am)

Friday 13th June Chemistry Paper 2 (am)

Monday 16th June Physics Paper 2 (am)

GCSE Science – Trilogy (Double Award): 6 x 1hr 15-minute papers – 2 Biology, 2 Chemistry, 2 Physics. Higher and Foundation Papers available.

GCSE Biology – 2 x 1hr 45-minute papers, GCSE Chemistry – 2 x 1hr 45-minute papers, GCSE Physics – 2 x 1hr 45-minute papers. Higher and Foundation Papers available

Outline of Revision in School –

Focused revision in lessons. This will include past papers, reviewing topics and focusing on required practical's.

Revision Resources

Onedrive folder full of PowerPoints, worksheets and Exam Questions. Look for the link sent to your email from Mrs Harris.

Use of Science revision resources on SharePoint. Students have access to this through their email accounts. They need to find - Dr Steventon's GCSE Science Revision Resources

Past papers from [AQA | Science | GCSE | GCSE Science](#)

Use Mountbatten Science as a major source of reference and revision link is below.

Trilogy and Separate Science revision guides (we recommend Collins all-in-one)

Seneca Learning <https://senecalearning.com/en-GB/>

Revision Apps for mobile/tablet

CGP Revision books – 1 page per topic is an easy way to study a particular topic.

CGP Revision cards for science – Flashcards with GCSE past paper questions and answers on reverse.

GCSE Apps including Quizlet (Flashcard app)

Youtube [Freesciencelessons - YouTube](#) [Malmesbury Education - YouTube](#)

Advice for Revision at Home

Create a revision timetable (www.getrevising.co.uk)

Revise in a quiet atmosphere

Use tests and quizzes from internet websites to check progress

Be systematic – organize a plan and stick to it!

Ask someone to test you on key points in revision guide

Make a series of revision cards for each topic

Useful Websites

[MB GCSE Science](#)

www.youtube.com (freesciencelessons) and (Fuseschool) [Malmesbury Education - YouTube](#)

[AQA | Science | GCSE | GCSE Science](#) (past question papers and answers from the exam board here)

www.s-cool.co.uk

www.bbc.co.uk/schools/gcsebitesize

www.sciencepages.co.uk

<https://classroom.thenational.academy/subjects-by-key-stage/key-stage-4>

<https://senecalearning.com/en-GB/>

Child Development

Examination Information

OCR – one paper on Tuesday 20th May (pm) 1 hour 15 minutes

Outline of Revision in School

Revision from Easter in lessons

Support at lunchtimes on request

Revision Resources

Student books / revision materials

Student revision PowerPoints

Student mind maps

Booklet of past papers and mark scheme (all students have them)

Student revision guide (all students have been provided with one)

Student workbook

Use your teacher – ask and attend revision sessions

Advice for Revision at Home

Create a revision timetable

Revise in short bursts (20 – 30 minutes)

Use the revision audit provided by your teacher and notes from class

Use the past papers and mark schemes provided, also available on the OCR website

Practice extended answer questions using PHASE

Work through your revision book

Produce mind maps, revision cards or Powerpoints

Use a white board to test yourself

Useful Websites

www.ocr.org.uk/qualifications/cambridge-nationals/child-development

www.bbc.co.uk/bitesize

www.nhs.uk/pregnancy

Computer Science

Examination Information

Wednesday 12th May (pm) Paper 1: 1h 30

Tuesday 20th May (pm) Paper 2: 1h 30

OCR Computer Science GCSE - 2 papers, each 1h 30m – NO calculators

Paper 1 - Computer Systems (50%)

Architecture of the CPU
Primary Storage (Memory)
Secondary Storage
Units
Data Storage
Compression
Network topologies, protocols
Wired and wireless networks
Identifying and preventing vulnerabilities
Ethical, legal, cultural and environmental impact

Paper 2 – Computational Thinking, Algorithms and Programming (50%)

Computational thinking
Designing, creating and refining algorithms
Searching and sorting algorithms
Programming fundamentals
Programming fundamentals
Data types
Additional programming techniques
Testing
Boolean logic
Languages
The Integrated Development Environment (IDE)

Outline of Revision in School

Revision and exam practice in lessons;

Support at lunchtimes and after school as requested;

Revision Resources

Your class OneNote file (use the keywords to write your own questions)

Revision workbook (read the notes, complete the exercises)

Pseudocode booklet (Practise writing pseudocode)

BBC Bitesize

Resources on Teams in the Files section (including past papers, revision cards and booklets)

<https://www.senecalearning.com/> and <https://smartrevise.online/>

<http://courses.exa.foundation> (videos and links)

<http://craigndave.org> (look for the OCR videos – one for each topic)

Search for “computer science” on quizlet.com and [GoConqr.com](https://goconqr.com)

Advice For Revision At Home

Do in short bursts (20 – 30 minutes)

Use the revision audit provided by your teacher and notes from class

Use the past papers and mark schemes provided

Practice extended answer questions using PHASE

Produce mind maps, revision cards or PowerPoints

Link topics/keywords together in a MindMap

Practise writing pseudocode and algorithms

Design and Technology

Exam Information

One 2-hour paper on Wednesday 18th June 2025 am

Outline of Revision in School

Revision in lessons after Easter

Revision Resources

Revision package compiled in lessons and topic focused homework

Use your teacher; ask for advice

Attend programmed revision sessions

Revision guides

Advice for Revision at Home

Use the topic list that you have been given to focus on specific areas to revise

Do in short bursts (20 – 30 minutes)

Revise keywords and question techniques

Use exemplar questions on AQA website and BBC Bitesize DT AQA

Target your weakness but also recap strengths; use your mock exam papers.

List what you need to do (use the revision guide)

Use ACCESS FM to help revise product analysis and to help in writing a product specification

Review your forms quizzes from Year 10 and 11 to help remind you about key information

Use glossary of words to help learn key words

Identify Maths skills that you need to calculate ratios, areas and fractions.

Useful Websites

www.bbc.co.uk/bitesize

www.technologystudent.com

www.aqa.org.uk – subjects – design and technology

thesharkisbroken.com

Drama

Exam Information

Eduqas

Students have already completed 60% of the course.

Component 3 – Thursday 8th May 2024 am

The written exam consists of two parts: Set Text; Live Performance.

You will answer questions on the play '*Refugee Boy*' from the point of view of a director, designer and actor. You will have a clean copy of the script in the exam. You will then answer a question regarding the live performance. The exam lasts for 1 ½ hours.

Outline of Revision in School

Re-reading of the whole script of '*Refugee Boy*'

Full and mini mock exams in normal class time

Group revision sessions on sample questions

Mind maps of themes and characters in '*Refugee Boy*'

Practical work to explore acting/design/directing techniques

Individual design concepts for a production of '*Refugee Boy*'

Mind maps of key scenes/performances/lighting/sound/set/costume of the live performance.

Re-creating key moments from the live performance of '*The Shark is Broken*'

Revision resources

Script of '*Refugee Boy*' by Benjamin Zephaniah/Lemn Sissay

Production notes in the front of the script

Set/lighting/sound/costume design tools

Online and print reviews of the live performance

'*The Shark is Broken*' revision pack (via OneDrive)

Advice for revision at home

Complete homework using the PHASE approach

Design/make own stage concept for a production of '*Refugee Boy*' for any scene

Plan acting/directing/design ideas for any scene

Create a word/statement bank for an evaluation of the live performance

Useful websites

www.eduqas.co.uk (search for Drama GCSE – sample questions)

www.nationaltheatre.org.uk (search for stage design)

www.bbc.co.uk/education (search for Drama)

www.theatredesign.org.uk

Music Technology

Exam Information

NCFE

Students have already completed 60% of the course (NEA).

Exam: Thursday 12th June pm 1 hour 30 mins

Outline of Revision in School

Review of all the functions and processes of a DAW

Review of setting up a recording studio

Practical applications of recording functions and sound creation

Review of past papers from NCFE

Revision resources

All students have been provided with a revision booklet

Music Technology from Scratch- Mortimer Rhind-Tutt ISBN 978-1-906178-86-4

Functions of a DAW tutorials from NCFE available on sharepoint

Advice for revision at home

Identify errors from the mock exam and fill in correct answers

Watch tutorials on higher level functions of a DAW

Listen to music and other forms of sound recording; identify how they were made and what techniques were used

Useful websites

BBC Bitesize Music- Music Technology

Ludlow Music Tech Sharepoint

Art

Examination Information

Eduqas

Practical Exam – 10 hours Thursday 1st & Friday 2nd May

Mock Exams: 11D Monday 31st March, 11A Friday 4th April

Lessons after exam -focus on coursework refinements and Creative Statement writing

Outline of Exam Preparation in School

During lessons until the practical examination is completed

After school on Wednesday and Thursdays 3.35 pm – 5.00 pm or by arrangement for one to one

Revision Resources

BBC GCSE Bitesize – Advice & examples for GCSE Art Exam

Techniques videos

Use your teacher – ask and attend revision session

Advice for Revision at Home

Essential: Quality observational studies which support your chosen exam theme

Essential: Clear, concise and focused annotations on each page of your sketchbook, explaining your choice of artist(s), media and plans and intentions for your final piece

Essential: Quality development studies which demonstrate a wide range of skills AND show the impact or influence of the artists you have studied.

Essential: Planning for your final piece, which includes alternative ideas, colourways, compositions PLUS annotations explaining ideas.

All exam prep must be complete before the exam.

Useful Websites:

Art Galleries & Museums

www.liverpoolmuseums.org.uk/walker

www.tate.org.uk/visit/tate-liverpool

www.nationalgallery.org.uk

artuk.org

www.tate.org.uk

www.npg.org.uk (National Portrait Gallery)

www.prm.ox.ac.uk (Pitt Rivers Museum)

www.nationalgeographic.com

www.vam.ac.uk

BBC bitesize Art

Enterprise and Marketing

Examination Information

OCR R067 – one paper on Wednesday 21st May (PM) - 1 hour 15 minutes

Outline of Revision in School

Revision in lessons after Easter

Support at lunchtimes and after school on request

Revision Resources

Student books and your coursework

Revision PowerPoints and booklets

Mind map booklets

Past papers

Use your teacher – ask and attend revision sessions

Advice for Revision at Home

Practice **writing things down** – simply **reading** it is not enough.

Draw connections between topics using Mind Maps

Have examples ready of businesses that use the items in the topics

Do in short bursts (20 – 30 minutes)

Use the revision checklist provided by your teacher and notes from class

Use the past papers and mark schemes provided

Use the revision books you were given to help you construct your own links

Practice extended answer questions using connectives and examples

Produce your own mind maps, revision cards or PowerPoints

Practice extended answer questions using PHASE

Produce mind maps, revision cards or PowerPoints

Revise using Quizlet.com and BBC Bitesize

Food Preparation and Nutrition

Exam Information

Non-exam assessment (NEA):

Task 1: Food investigation (30 marks).

- Research (6 marks)
- Practical Investigations (15 marks)
- Analysis and Evaluation (9 marks)

Task 2: Food preparation assessment (70 marks).

- Researching the task (6 marks)
- Demonstration of technical skill (18 marks)
- Planning for final menu (8 marks)
- Making the final dishes (30 marks)
- Analysis and evaluation (8 marks)

The internal controlled assessment deadline is **Friday 2nd May**

Paper 1: Food Preparation and Nutrition:

- Written exam
- 1 hour 45 minutes
- 100 marks
- 50% of GCSE
- Multiple choice questions (20 marks)
- Five questions, each with a number of sub questions (80 marks)

The written exam is on **Thursday 17th June pm 1 hour 45 mins**

Outline of Revision in School

- Revision homework set to produce a revision resources/complete exam style questions.
- Keyword definition starter activities.
- Revision focus lessons: 5 weeks prior to the written paper.

Revision Resources

CGP GCSE Food Preparation & Nutrition - Complete Revision & Practise guide. If you buy this revision guide you can also access it online.

Advice for Revision at Home

- Use exam style questions to practice technique and knowledge.
- Review previous mock exam, to be familiar with paper structure.
- Revise key terms and specific knowledge that you were weakest in, from your recent mock exam.

Useful Websites

<http://illuminate.digital/aqafood/> Username: SLUD3 Password: STUDENT3
www.foodafactoflife.org.uk

Geography

Examination Information

WJEC Eduqas GCSE in Geography B

Paper 1: Investigating Geographical Issues Written Examination: 1 hour 45 minutes.

40% of qualification (Globalisation & development, urbanisation, urban & rural change, coasts, rivers, weather & climate, climate change, ecosystems, ecosystems under threat including desertification, hot semi-arid with desertification, temperate deciduous, water resources)

Paper 2: Problem Solving Geography Written Examination: 1 hour 30 minutes

30% of qualification (Globalisation & development, urbanisation, urban & rural change, coasts, rivers, weather & climate, climate change, ecosystems, ecosystems under threat including desertification, hot semi-arid with desertification, temperate deciduous, water resources)

Paper 3: Applied Fieldwork Enquiry Written Examination: 1 hour 30 minutes

30% of qualification (Inequalities and transects)

Course content:

The content of the specification is organised into three broad themes:

Theme 1: Changing Places - Changing Economies

Theme 2: Changing Environments

Theme 3: Environmental Challenges

Examination Dates

Paper 1 (C112U10-1): Wednesday 14th May AM

Paper 2 (C112U20-1): Friday 6th June PM

Paper 3 (C112U30-1): Thursday 12th June AM

Outline of Revision in School

Geography lessons have focused on revising the content and skills developed throughout Years 10 and 11. The Geography course was completed before the end of February. All subsequent lessons will focus on making and using revision material and practising exam questions.

Revision Resources

Revision notes and material made in lessons and personalised throughout the year.

EDUQAS Workbook available to purchase yourself

Use the PLC (personalised checklist), which is available from teachers and on Class Charts, to ensure you have made a revision card for each specification point.

Use the PLC (personalised checklist to RAG rate your confidence by specification point and revise the topics you feel least confident with.

Complete the revision clocks available on from teachers and Class Charts

Complete the past papers and use the mark schemes to check your answers and improve them.

Complete the retrieval practice questions and use the answers to self-assess. You could attempt to improve your score at a later date.

Arrange with your teacher to complete silent independent work from the EDUQAS textbook at lunch time or after school.

Revision Advice

Focus your responses on *chains of reasoning* and on inferences.

Make and keep to a revision timetable (use your timetable of revision lessons in school to help you with this)

Make sure that you learn your *Place Studies* and their *Place Specific Information*.

Ask your teacher if you are unsure of anything.

Useful Websites

Pick your topics from here <https://www.bbc.co.uk/bitesize/examspecs/ztp2qty>

History

Examination information

OCR History B (SHP)

Paper 1: Crime and Punishment 1250-Present & The Elizabethans 1580-1603: 1 hour 45 minutes 40%

Paper 2: History Around Us (Ludlow Castle): 1 hour 20%

Paper 3: Nazis 1933-1945 & The Making of the USA 1789-1900: 1 hour 45 minutes 40%

Examination Dates

Paper 1 History Around Us (Ludlow Castle) (J411/21): Friday 16th May AM

Paper 2 Crime & Punishment/The Elizabethans (J411/15): Thursday 5th June AM

Paper 3 The Making of the USA/Nazis (J411/39): Tuesday 10th June PM

Outline of revision in school

The History course was completed around February half-term. All subsequent lessons will focus on making and using revision material and practising exam questions.

Revision resources

Your main revision resource will be your own personalised revision notes. In class we will be monitoring and supporting you to ensure these include the use of colour, symbols (dual coding) and self-testing questions (retrieval practice) to ensure your revision notes are as interactive and comprehensive as possible.

Importantly, you have all also been **emailed a link** to a range of revision resources which includes revision videos, revision PowerPoints and narrated PowerPoints, revision sheets for different levels, model answers and exam questions. These can all be accessed at home by going to the Ludlow CE School website or by logging on to Office365.

Advice for revision at home

Practise exam questions in exam conditions – then go back through them with your notes and make changes accordingly.

Use the retrieval tests (grids, questions and multiple choice) to retrieve facts. Follow-up by checking this against your revision material or use the YouTube videos.

Following exam practice at home, come to History lessons with revision notes and previous work – this will allow your teachers to assess and support you on the relevant issues.

Ask someone to test you about the topics studied – your revision notes should allow this.

If you are very tired, try the YouTube videos or the narrated revision PowerPoints as a way of taking on content in a simple way.

Useful websites

Use the links emailed to your school email account.

YouTube: Search for “**LudlowCE History**” for revision videos on a variety of areas.

PE

Examination Information

AQA - 2 exams 1 hour 15 minutes – 78 marks each

Paper 1 - The human body and movement in physical activity and sport on **Monday 19th May (pm)**

Paper 2 – Socio-cultural influences and well-being in physical activity and sport **Monday 9th June (am)**

Outline of Revision in School

Revision and exam modelling in all theory lesson from March.

After school sessions – **Every Wednesday 3.30-5pm in A4**. First session starts on Wednesday 26th March.

Revision Resources

Mrs Lewis PE Revision Guide and past paper/mark scheme booklet

Student resources (school system)

Revision cards

Red/Amber/Green checklists

Your own PE folders/booklets

Past papers (AQA have papers available online – and mark schemes).

Use your teacher – ask and attend revision sessions.

Advice for Revision at Home

Work in short bursts (20 – 30 minutes)

Revise keywords, with definitions, and question techniques

Use questions to practice skills, and use mark schemes to learn all possible answers.

Target your weaknesses, but also recap strengths (use your checklists to do this)

List what you need to do (use specifications to help)

Use revision cards with a friend or family to test your knowledge

Make a podcast

Use Creative Education GCSE PE app (£2.99)

Useful Websites

www.bbc.co.uk/bitesize

www.aqa.org.uk/subjects/physical-education/gcse/physical-education-8582

BTEC SPORT

Examination Information

Pearson BTEC awards – 1 exam, 1 hour 30 minutes – 60 marks

Paper - Summary of assessment This external component builds on knowledge, understanding and skills acquired and developed in Components 1 and 2 and includes synoptic assessment. Learners will apply their applied knowledge and understanding of the body's reaction to participants taking part in physical activity and the components of fitness to develop fitness.

Exam was taken in January 2025.

Resit is Thursday 8th MAY (am) 2025.

Outline of Revision in School

Revision and exam modelling after February half term in lessons

After school drop -in sessions – Wednesday A4 3.30-5pm

Revision Resources

Use of folders and revision notes from classwork.

Student resources (school system)

Revision cards

Red/Amber/Green checklists

Past papers (AQA have papers available online – and mark schemes)

Use your teacher – ask and attend revision sessions.

Advice for Revision at Home

Work in short bursts (20 – 30 minutes)

Revise keywords, with definitions, and question techniques

Use questions to practice skills and use mark schemes to learn all possible answers.

Target your weaknesses, but also recap strengths (use your checklists to do this)

List what you need to do (use specifications to help)

Use revision cards with a friend or family to test your knowledge

Make a podcast

Useful Websites

www.bbc.co.uk/bitesize - Look at specific topics relating to the components of fitness and sports performance

<https://qualifications.pearson.com/content/dam/pdf/btec-tec-awards/sport/2022/specification-and-sample-assessments/btec-tech-award-sport-spec.pdf>

RE

Examination information

WJEC EDUQAS (Route A)

Paper 1: Religious, Philosophical and Ethical Studies in the Modern World: 2 hours, **50%**

Paper 2: Study of Christianity: 1 hour, **25%**

Paper 3: Study of a World Faith (Islam): 1 hour, **25%**

Examination Dates

Paper 1 C12OU10-1: Tuesday 13th May AM

Paper 2 C12OU20-1: Wednesday 21st May PM

Paper 3 C12OU30-1: Wednesday 4th June PM

Outline of revision in school

The RE course was completed by the end of February. All subsequent lessons will focus on making and using revision material and practicing exam questions.

Revision resources

Your main revision resource will be your own revision cards. In class, we will be monitoring and supporting you to ensure these include the use of colour, symbols and self-testing questions to ensure your revision cards are as interactive and comprehensive as possible.

The differentiated revision notes (foundation, intermediate and higher) that support the creation of revision cards will be available on ClassCharts and I can email these to parents upon request.

Advice for revision at home

Practise exam questions in exam conditions with timings – then go back through them with your notes and make changes accordingly.

Ask someone to test you about the topics – your revision cards should allow for this.

Use the homework retrieval practice sheets on ClassCharts to keep testing yourself.

Useful websites

BBC Bite size GCSE Religious Education. Select Eduqas exam board. This will be helpful for Christianity and Islam, both beliefs and practices.

Spanish

Examination Information

Listening: Foundation or Higher. **Tuesday 10th June (am)**

Reading: Foundation or Higher. **Tuesday 10th June (am)**

Speaking: Foundation or Higher. Role play, photo card and general conversation. **Tuesday 6th and Wednesday 7th May**

Writing: Foundation or Higher. **Tuesday 17th June (am)**

Foundation: Q1 – Photo card, Q2 – 40 word essay, Q3 - translation, Q4 – 90 word essay

Higher: Q1 – 90 word essay, Q2 – 150 word essay, Q3 - translation

Note: You will be entered for the same tier for all 4 skills

Outline of Revision in School

The course will be delivered by February half term and subsequent lesson will be revision and exam skills.

Revision Resources

Your Spanish GCSE handbook has a wealth of information, ideas and strategies to support you

Revision guides with CDs and flashcards on loan since end of year 10

Listening audios that accompany the course book have been emailed to each student

Outline of AQA specification – particularly the vocabulary list

Use specimen materials to remind you of format and instructions

Further suggestions provided on your revision reminder sheet in your exercise book

Advice for Revision at Home

Revision should be little and often to make the content stick.

Log on to Language Gym (you have set up passwords)

Complete knowledge organisers for each of the 8 topics covered across the GCSE course using the template in your handbook

Put vocabulary and questions for speaking onto a recording device, which you can then listen to in order to help you recall key phrases

Use specimen papers to re-do and learn from, spotting the common distractors and traps

Make cue cards by topics and then revising and trying to recall them

Use recommended websites

Useful Websites

www.youtube.com – has lots of videos explaining grammar concepts, such as how to form different tenses

www.the.national.academy

www.bbc.co.uk/bitesize

www.language-gym.com (make sure you click on the UK server)

www.languagesonline.org.uk – useful for grammar/tenses etc. There are lots of GCSE topics in the Year 10, 11 and GCSE section. These are interactive, so if you have earphones, listening exercises are also there for practice

Planning Your Revision

You can use an electronic revision timetable (getrevising.co.uk) or this paper version to plan your revision programme.

Planning a Revision Programme

- ❖ For full days of revision, divide your day into 3 equal chunks and plan focused revision in 2 out of the 3 periods
- ❖ Make sure that you have a balanced spread of subjects across the day
- ❖ Break down each subject into manageable chunks – aim for revision slots of 30 minutes maximum
- ❖ Build breaks into your programme – perhaps two slots of 30 minutes revision, followed by a 5 minute break
- ❖ Keep to the plans you make
- ❖ Let teachers, tutors, mentors, parents or carers have a look at your revision plan – listen to their advice about what you are doing, how much and when

Examination and Revision Timetable 2025

If you are unsure about any aspect of your examination entries, subject, tier, day or time, please check your Statement of Entry and/or ask in school. Your subject teacher or the Exams Officer, Miss Gittins who will be able to help.

If you are at home and are unsure of the day or time of an examination, look at your Statement of Entry or telephone the school on 01584 872691

After this, you should be in school for examinations and revision. These will be structured revision sessions led by your subject teachers.

If you are unsure of anything or spot any mistake in the timetable, please see Miss Gittins.

STUDY ARRANGEMENTS

Dear parents, carers and students

I am writing to set out our special study arrangements that will be taking place during the examination period from Tuesday 6th May through to Friday 23rd May. We will keep you informed as to the arrangements after half term when students will be expected to be in school until their final exam.

During this period students will need to bring revision materials with them to school if they have finished the lesson that they are normally timetabled for. They will be scheduled to be:

In normal lessons

In intervention sessions

Personal Revision (this is supervised and in a calm space in school)

Students not attending their normal lessons or intervention sessions where these have been arranged will be marked as unauthorised.

If you have any queries or concerns about these arrangements, then please get in touch.

Mr S Richard

Assistant Headteacher, Teaching and Learning

s.richards@ludlowschool.com

Day	Activities	Before School	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5
2 Tuesday 6 th May	EXAM		Exam: Spanish Speaking			NO EXAM	
	Learning:		All students in normal Lessons: 11D Options: Art, Careers, DT, Food, Geography, Spanish, Triple Science	All students in normal Lessons: 11D Options: Art, Careers, DT, Food, Geography, Spanish, Triple Science	All students in normal Lessons: Science	GCSE PE Revision with SL All other students in normal Lessons: Computing, Citizenship, PE	GCSE PE Revision with Mrs Lewis BTEC PE Revision with Mr Moseley (4 students) All other students in normal Lessons: Computing, Citizenship, PE
2 Wednesday 7 th May	EXAM		Exam: Spanish Speaking			Exam: Spanish Speaking	
	Lessons or Intervention		Normal Lessons: Science	Normal Lessons: English	Normal Lessons: Science	Drama Intervention: Drama: CRH, DRA BTEC PE Revision: LM, CCM All other students in normal Lessons: 11C Options: Cope, GCSE PE, RS, History, Computing	
2 Thursday 8 th May	EXAMS		Exams: BTEC Sport 1hr 30mins Drama 1hr 30mins			NO EXAM	
	Lessons or Intervention		All other students in normal Lessons: Science Biology Paper 1 Revision	All other students in normal Lessons: English Revision	All students in normal Lessons: Science Science: Paper 1 Revision	All students in normal Lessons: Science Option 11A: Child Development, DT, E and M, Geography, Music Art students:	All students in normal Lessons: Science Option 11A: Child Development, DT, E and M, Geography, Music Art students:

2 Friday 9 th May	Lessons/ Intervention		All students in Normal Lessons: Maths	<div>11a RE 1 English Revision with BG</div> <div>11a RS1 English Revision with AMM</div> <p>All other students in normal lessons 11bPE1a, 11bPE2 and 11bPE3 in PE</p>	Normal Lessons 11C Options: BTEC PE, Careers, Computing, GCSE PE, RS, History	Normal Lessons Maths	<div>11b RE 1 English Revision with BG</div> <div>11b RS1 English Revision with AMM</div> <p>All other students in normal lessons 11aPE1a, 11aPE2 and 11aPE3 in PE</p>
1 Monday 12 th May	EXAM	Breakfast Revision in hall?	EXAM: 8702/1 English Literature P1 1 hour and 45 minutes			EXAM: Computer Science -Computer Systems 1hr 30min	
	Lessons/ intervention		Option B: Drama, Food, Geography, History, Spanish	Option B: Drama, Food, Geography, History, Spanish	<div>Computing Science Revision in B4</div> <div>Religious Studies Revision in A6</div> <p>All other students in Biology Revision</p> <p>Higher and Triple with SR in C6 Science Groups 1 and 2 with DTY in C3 Science Group 3 with MH in D3</p>	All other students in normal Lessons: 11D Options: Careers, DT, Food, Geography, Spanish, Triple Science, Art	All other students in normal Lessons: 11D Options: Careers, DT, Food, Geography, Spanish, Triple Science, Art

1 Tuesday 13 th May	EXAM		EXAM Religious Studies Route A Component 1 - 2hrs Latin exam - LM			EXAM Biology Paper 1 1hr 45mins Combined Science: Trilogy-Biology Paper 1 1hr15mins	
	Lessons/ intervention		All other students in normal Lessons: Biology Revision Science	All other students in normal Lessons Option 11A: Art, Child Development, DT, E and M, Geography, Music	Biology Revision Students for who took RS: with SR in C6 All other students in normal Lessons 11D Options: Art, Careers, DT, Food, Geography, Spanish, Triple Science	Science	English
1 Wednesday 14 th May	EXAM	Geography Revision for ZT Group 8:15	Geography B Component 1 1hr 45mins			NO EXAM	
	Lessons/ intervention		All other students in normal Lessons: Option C: BTEC PE, Careers, GCSE PE, RS, History, Computing	All other students in normal Lessons: Option C: BTEC PE, Careers, GCSE PE, RS, History, Computing	Normal Lessons Maths	English	All students in Maths Revision
1 Thursday 15 th May	EXAM		Mathematics Paper 1 (Non-Calculator) 1hr 30mins			NO EXAM	
	Lessons/ intervention		English	English	All students in normal Lessons: Option B: Drama, Food, Geography, History, Spanish	History Revision: 2 classes All students in normal Lessons: Maths	All students in normal Lessons: Science

1 Friday 16th May	EXAM	History Revision with SBE and GSA from 8:15am	History B-History around us 1hr			NO EXAM	
	Lessons/ intervention		Normal Lessons: Option 11A: Art, Child Development, DT, E and M, Geography, Music	Normal Lessons: Option 11A: Art, Child Development, DT, E and M, Geography, Music	All students in normal Lessons: Maths GCSE PE Revision Session with SL in C6	All students in Chemistry Revision 11Sc1: SR in C6 11Sc2: MH in D3 11Sc3/4: DTY in C3 11 Triple: Personal Revision with SJ in C5	All students in normal Lessons: Maths Chemistry Revision: 11 Triple Science Students with MH in D3
2 Monday 19 th May	EXAM		Chemistry Paper 1 1hr 45mins Combined Science: Chemistry Paper 1 1hr 15mins			GCSE Physical Education Paper 1 1hr 15mins	
	Lessons/ intervention		Maths	Maths	All students in normal Lessons: English	All other students in normal Lessons: Option B: Drama, Food, Geography, History, Spanish	All other students in normal Lessons: Option B: Drama, Food, Geography, History, Spanish
2 Tuesday 20th May	EXAM		QA 8702/2 English Literature Paper 2 2hrs 15m			Computer Science -Computational thinking, algorithms and programming 1hr 30mins Child Development 1hr 15mins	
	Lessons/ intervention		11D Options: Art, Careers, DT, Food, Geography, Spanish, Triple Science	11D Options: Art, Careers, DT, Food, Geography, Spanish, Triple Science	Computing Revision, CDD in B3 Child Development Revision EM in C0 All other students in normal Lessons: Science	Personal Revision All other students in normal Lessons Computing, Citizenship, PE	Personal Revision All other students in normal Lessons Computing, Citizenship, PE

2 Wednesday 21 st May	EXAM		NO EXAM			Religious Studies Route A Component 2 1hr OCR Cam Nat	
	Normal lessons		All students in normal lesson: Science Revision for Paper 1 Physics	All students in normal lesson: English	E and M Revision, CDD in B3 RS Revision, LME All other students in normal lesson: Science Revision for P1	All students in normal Lessons: Option C: BTEC PE, Careers, GCSE PE, RS, History, Computing	All students in normal Lessons: Option C: BTEC PE, Careers, GCSE PE, RS, History, Computing
2 Thursday 22nd May	EXAM		Physics Paper 1 1hr 45mins Combined Science: Physics Paper 1 1hr 15min			NO EXAM	
	Lessons/ intervention		Science	English	All students in English Revision in English classrooms	All students in normal Lessons: Option 11A: Art, Child Development, DT, E and M, Geography, Music	All students in normal Lessons: Option 11A: Art, Child Development, DT, E and M, Geography, Music English Target group: BG/ AMM
2 Friday 23rd May	EXAM		English Language Paper 1 1hr 45min			NO EXAM	
	Lessons/ intervention		Maths	Personal Study: RE/ RHSE/ PE	All students in normal Lessons Option C: BTEC PE, Careers, GCSE PE, RS, History, Computing	All students in normal Lessons Maths	Personal Revision All students in normal Lessons RE/ RHSE/ PE

NO MOBILE PHONES NO WATCHES

**NO POTENTIAL TECHNOLOGICAL/WEB
ENABLED SOURCES OF INFORMATION**



Possession of unauthorised items, such as a mobile phone
or any watch, is a serious offence and could result in

DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.



Information for Candidates

Information About You and How We Use It

You have entered general or vocational qualifications such as GCSE, A-level, functional skills qualifications etc with one or more of the awarding bodies listed above. In order to be able to provide examinations and assessments, the awarding body needs to collect and use information about you. This notice provides you with a high level summary of the information the awarding body is required by law to give you about what happens to that information. For more detail see each awarding body's full Privacy Notice:

AQA	https://www.aqa.org.uk/about-us/privacy-notice
CCEA	https://ccea.org.uk/legal/privacy-notice
City & Guilds	https://www.cityandguilds.com/help/help-for-learners/learner-policy
NCFE	https://www.ncfe.org.uk/legal-information
OCR	https://www.ocr.org.uk/about/our-policies/website-policies/privacy-policy/
Pearson	https://qualifications.pearson.com/en/about-us/qualification-brands/qpdr.html
WJEC	https://www.wjec.co.uk/home/privacy-policy/

Who we are and how to contact us

Each awarding body is a separate organisation. Your school or examination centre will be able to confirm to you which awarding body is delivering each qualification you are undertaking and you will receive a statement confirming what qualifications you have been entered for and which awarding body. You will find links to each awarding body's website and information on how to contact them here: <https://www.jcq.org.uk/contact-our-members/>

Information about you and from where it is obtained

Each awarding body whose qualifications you enter will need to use a variety of information about you. This includes obvious identification details such as your name, address, date of birth and your school or examination centre. It also includes information about your gender, race and health, where appropriate. This information is provided by you or your parents/guardians and/or by your school or examination centre.

Each awarding body will create certain information about you such as a candidate number, examination results and certificates.

You will find further information about this in the awarding bodies' full Privacy Notice (see links above) or by contacting the awarding body (see above).

What happens to the information about you

The awarding bodies use the information about you to deliver the examinations and assessments which you have entered. This includes making a variety of arrangements for you to sit the examinations or assessments, marking, providing you and your school or centre with results and certificates. The awarding bodies also use some of the information about you for equality monitoring and other statistical analysis.

The awarding bodies may share information about your results with official bodies such as the Department for Education and the examinations regulators (e.g. Ofqual in England) and also relevant local authorities and the Universities and Colleges Admissions Service (UCAS). An awarding body may also use information about you to investigate cheating and other examination malpractice and will share information about malpractice with other awarding bodies.

The awarding bodies take the security of the information about you that they hold seriously.

You will find further, technical information about what the awarding bodies do with information about you, why and the legal basis in the awarding bodies' full Privacy Notice, which can be accessed here (see links on page one) or by contacting the awarding body (see above).

Your rights

The law gives you a number of rights in relation to the information about you that the awarding bodies hold. Those rights are:

- Access – you are entitled to ask each awarding body about the information it holds about you.
- Rectification – you are entitled to ask each awarding body to correct any errors in the information that it holds about you.
- Erasure – in certain circumstances you are entitled to ask each awarding body to erase the information about you that it holds.
- Object to or restrict processing – in certain circumstances you are entitled to ask each awarding body to stop using information about you in certain ways.
- Complain – you are entitled to complain to the Information Commissioner (the body regulating the use of personal information) about what each awarding body does with information about you.

You will find further information about your rights in relation to information about you in the awarding bodies' full Privacy Notice, which can be accessed here (see links on page one) or by contacting the awarding body (see above).

How long the information about you is held

Each awarding body retains information about you only for as long as it is needed. Some of the information is needed only during the period in which you are undertaking the examination or assessment and is securely destroyed a short while afterwards. Other information about you, such as your name, gender, address, qualification and subjects entered and the results, are held indefinitely and for at least 40 years.

Each awarding body has its own retention policy that sets out what information it retains, how it is retained and for how long. You can find out more about retention policies by contacting each awarding body (see above).

How to find out more about the information about you that the awarding bodies use

To find out more about the information about you that the awarding bodies collect and use, including what happens to that information and why, you can review the awarding bodies' full Privacy Notice, which can be accessed here (see links on page one) or contact the awarding body. You will find links to each awarding body's website and information on how to contact them here: <https://www.jcq.org.uk/contact-our-members/>.

Please note

It is important to note that this notice concerns only how the awarding bodies use information about you (called your "personal data"). Complaints about how an awarding body handles your personal data can be made to the Information Commissioner (www.ico.org.uk). Information about the examinations and assessments themselves, including the rules about assessments, can be found on the JCQ Exams Office pages (www.jcq.org.uk/exams-office). The awarding bodies are regulated by Ofqual (<https://www.gov.uk/government/organisations/ofqual>) in England; Qualifications Wales (www.qualificationswales.org) in Wales, and the Council for the Curriculum, Examinations and Assessment (<http://ccea.org.uk/regulation>) in Northern Ireland.

Information for candidates

Written examinations

With effect from 1 September 2024

Produced on behalf of:

**This document has been written to help you.
Read it carefully and follow the instructions.**

If there is anything you do not understand, especially which calculator you may use, ask your teacher.

A. Regulations – Make sure you understand the rules

- 1** Be on time for all your exams. If you are late, your work might not be accepted.
- 2 Do not** become involved in any unfair or dishonest practice during the exam.
- 3** If you try to cheat, or break the rules in any way, you could be disqualified from all your exams.
- 4 You must not** take into the exam room:
 - (a) notes;
 - (b) AirPods, Earphones/Earbuds, an iPod, a mobile phone, a MP3/4 player or similar device, a watch, smart glasses or any other smart device.

Any pencil cases taken into the exam room **must** be see-through.

Remember: possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to penalty and possible disqualification.

- 5** If you have a watch, the invigilator will ask you to hand it to them.
 - 6 Do not** use correcting pens, fluid or tape, erasable pens, highlighters or gel pens in your answers.
 - 7 Do not** talk to or try to communicate with, or disturb other candidates once you have entered the exam room.
 - 8 You must not** write inappropriate, obscene or offensive material.
 - 9** If you leave the exam room unaccompanied by an invigilator before the exam has finished, you **will not** be allowed to return.
 - 10 Do not** borrow anything from another candidate during the exam.
-

B. Information – Make sure you attend your exams and bring what you need

- 1 Know the dates and times of all your exams. Arrive at least ten minutes before the start of each exam.
 - 2 If you arrive late for an exam, report to the invigilator running the exam.
 - 3 If you arrive more than one hour after the published starting time for the exam, you may not be allowed to take it.
 - 4 Only take into the exam room the pens, pencils, erasers and any other equipment which you need for the exam.
 - 5 You **must** write clearly and in black ink. Coloured pencils or inks may only be used for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise.
-

C. Calculators, dictionaries and computer spell-checkers

- 1 You may use a calculator unless you are told otherwise.
 - 2 If you use a calculator:
 - (a) make sure it works properly; check that the batteries are working properly;
 - (b) clear anything stored in it;
 - (c) remove any parts such as cases, lids or covers which have printed instructions or formulae;
 - (d) **do not** bring into the exam room any operating instructions or prepared programs.
 - 3 **Do not** use a dictionary or computer spell checker unless you are told otherwise.
-

D. Instructions during the exam

- 1 Always listen to the invigilator. Always follow their instructions.
 - 2 Tell the invigilator at once if:
 - (a) you think you have not been given the right question paper or all of the materials listed on the front of the paper;
 - (b) the question paper is incomplete or badly printed.
 - 3 Read carefully and follow the instructions printed on the question paper and/or on the answer booklet.
 - 4 **Do not** start writing anything until the invigilator tells you to fill in all the details required on the front of the question paper and or the answer booklet. **Do not** open the question paper until you are told that the exam has begun.
 - 5 Remember to write your answers within the designated sections of the answer booklet.
 - 6 Do your rough work on the proper exam stationery. Cross it through and hand it in with your answers.

Make sure you add your candidate details to any additional answer sheets that you use, including those used for rough work.
-

E. Advice and assistance

- 1 If on the day of the exam you feel that your work may be affected by ill health or any other reason, tell the invigilator.
 - 2 Put up your hand during the exam if:
 - (a) you have a problem and are not sure about what you should do;
 - (b) you do not feel well;
 - (c) you need more paper.
 - 3 **You must** not ask for, and will not be given, any explanation of the questions.
-

F. At the end of the exam

- 1 If you have used more than one answer booklet and/or any supplementary answer sheets, place them in the correct order.

Place any loose additional answer sheets inside your answer booklet. Make sure you add your candidate details to any additional answer sheets that you use. For CCEA examinations, any loose additional answer sheets should be placed **behind** your script.

- 2 **Do not** leave the exam room until told to do so by the invigilator.
- 3 **Do not** take any stationery from the exam room. This includes the question paper, answer booklets used or unused, rough work or any other materials provided for the exam.

Information for candidates

Coursework assessments

Effective from 1 September 2024

Produced on behalf of:



This document tells you about some things that you **must** and **must not** do when you are completing coursework.

When you submit your work for marking, you will be asked to sign an authentication statement confirming that you have read and followed these regulations.

If there is anything that you do not understand, you **must** ask your teacher.

In some subjects you will have an opportunity to do some independent research into a topic. The research you do may involve looking for information in published sources such as textbooks, encyclopedias, journals, TV, radio and on the internet.

You can demonstrate your knowledge and understanding of a subject by using information from sources or generated from sources which may include the internet and AI. Remember, though, information from these sources may be incorrect or biased. You **must** take care how you use this material - you **cannot** copy it and claim it as your own work.

The regulations state that:

'the work which you submit for assessment **must** be your own';

'you **must not** copy from someone else or allow another candidate to copy from you'.

If you use the same wording as a published source, you **must** place quotation marks around the passage and state where it came from. This is called 'referencing'. You **must** make sure that you give detailed references for everything in your work which is not in your own words. A reference from a printed book or journal should show the name of the author, the year of publication and the page number, for example: (Morrison, 2000, p29).

For material taken from the internet, your reference should show the date when the material was downloaded and **must** show the precise web page, not the search engine used to locate it. This can be copied from the address line. For example: http://news.bbc.co.uk/onthisday/hi/dates/stories/october/28/newsid_2621000/2621915.stm, downloaded 5 February 2025.

Where computer-generated content has been used (such as an AI Chatbot), your reference **must** show the name of the AI bot used and should show the date the content was generated. For example: ChatGPT 3.5 (<https://openai.com/blog/chatgpt/>), 25/01/2025. You **must** submit a copy of the computer-generated content with your work for reference and authentication purposes.

You may be required to produce a bibliography at the end of your work. This **must** list the full details of publications you have used in your research, even where these are not directly referred to, for example: Curran, J. *Mass Media and Society* (Hodder Arnold, 2005).

If you copy the words, ideas or outputs of others and do not show your sources in references and a bibliography, this will be considered as cheating.

Preparing your coursework – good practice

If you receive help and guidance from someone other than your teacher, you **must** tell your teacher. They will then record the nature of the assistance given to you.

Your parent/carer may provide you with access to resource materials and discuss your coursework with you. However, they **must not** give you direct advice on what should or should not be included.

If you worked as part of a group on an assignment, you **must** each write up your own account of the assignment. Even if the data you have is the same, the description of how that data was obtained and the conclusions you draw from it should be in your own words.

You **must** meet the deadlines that your teacher gives you. Remember – your teachers are there to guide you. Although they cannot give you direct assistance, they can help you to sort out any problems before it is too late.

Take care of your work and keep it safe. **Don't** leave it lying around where your classmates can find it. **Don't** share it with anyone, including posting it on social media. You **must always** keep your work secure and confidential. If it is stored on the computer network, keep your password secure. Collect all copies from the printer and destroy those you do not need.

Don't be tempted to use any pre-prepared or generated online solutions and try to pass them off as your own work – this is cheating. Electronic tools used by awarding bodies can detect this sort of copying.

You **must not** write inappropriate, offensive or obscene material.

Plagiarism

Plagiarism involves taking someone else's words, thoughts, ideas or outputs and trying to pass them off as your own. **It is a form of cheating which is taken very seriously.**

Don't think you won't be caught; there are many ways to detect plagiarism.

- Markers can spot changes in the style of writing and use of language.
- Markers are highly experienced subject specialists who are very familiar with work on the topic concerned – they may have read the source you are using, or even marked the work you have copied from!
- Internet search engines and specialised computer software can be used to match phrases or pieces of text with original sources. They can detect changes in the grammar and style of writing or punctuation.

Penalties for breaking the regulations

If it is discovered that you have broken the rules, one of the following penalties will be applied:

- you will be awarded zero marks for your work;
- you will be disqualified from that unit for that examination series;
- you will be disqualified from the whole subject for that examination series;
- you will be disqualified from all subjects and barred from entering again for a period of time.

The awarding body will decide which penalty is appropriate.

REMEMBER - IT'S YOUR QUALIFICATION SO IT NEEDS TO BE YOUR OWN WORK



**Joint Council for
Qualifications^{CIC}**

Information for candidates

Non-examination assessments

Effective from 1 September 2024

Produced on behalf of:



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This document tells you about some things that you **must** and **must not** do when you are completing your work.

When you submit your work for marking, the awarding body will normally require you to sign an authentication statement confirming that you have read and followed the regulations.

If there is something that you do not understand, you **must** ask your teacher.

Preparing your work — good practice

If you receive help and guidance from someone other than your teacher, you **must** tell your teacher. They will then record the assistance given to you.

If you worked as part of a group on an assignment, for example undertaking field research, you **must** write up your own account of the assignment. Even if the data you have is the same, you **must** describe in your own words how that data was obtained. You **must draw your own conclusions from the data**.

You **must** meet the deadlines that your teacher gives you. Remember – your teachers are there to guide you. Although they cannot give you direct assistance, they can help you to sort out any problems before it is too late.

Take care of your work and keep it safe. **Do not** leave it lying around where your classmates can find it. **Do not** share it with anyone, including posting it on social media. You must always keep your work secure and confidential. If it is stored on the computer network, keep your password secure. Collect all copies from the printer and destroy those you do not need.

Do not be tempted to use any pre-prepared or generated online solutions and try to pass them off as your own work – this is cheating. Electronic tools used by awarding bodies can detect this sort of copying.

You **must not** write inappropriate, offensive or obscene material.

Research and using references

In some subjects you will have an opportunity to do some independent research into a topic.

The research you do may involve looking for information in published sources such as textbooks, encyclopedias, journals, TV, radio and on the internet.

You can demonstrate your knowledge and understanding of a subject by using information from sources or generated from sources which may include the internet and AI. Remember, though, information from these sources may be incorrect or biased. You **must** take care how you use this material - you cannot copy it and claim it as your own work.

Using information from published sources (including the internet) as the basis for your assignment is a good way to demonstrate your knowledge and understanding of a subject. You **must** take care how you use this material though - you **cannot** copy it and claim it as your own work.

The regulations state that:

'the work which you submit for assessment **must** be your own';

'you **must not** copy from someone else or allow another candidate to copy from you'.

When producing a piece of work, if you use the same wording as a published source, you **must** place quotation marks around the passage and state where it came from. This is known as **referencing**. You **must** make sure that you give detailed references for everything in your work which is not in your own words. A reference from a printed book or journal should show the name of the author, the year of publication and the page number, for example: Morrison, 2000, p29.

For material taken from the internet, your reference should show the date when the material was downloaded and **must** show the precise web page, not the search engine used to locate it. This can be copied from the address line. For example: http://news.bbc.co.uk/onthisday/hi/dates/stories/october/28/newsid_2621000/2621915.stm, downloaded 5 February 2025.

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You may be required to include a bibliography at the end of your piece of written work. Your teacher will tell you whether this is necessary. Where required, your bibliography **must** list the full details of publications you have used in your research, even where these are not directly referred to, for example: Curran, J. *Mass Media and Society* (Hodder Arnold, 2005).

If you copy the words, ideas or outputs of others and do not show your sources in references and a bibliography, this will be considered as cheating.

Plagiarism

Plagiarism involves taking someone else's words, thoughts, ideas or outputs and trying to pass them off as your own. **It is a form of cheating which is taken very seriously.**

Don't think you won't be caught; there are many ways to detect plagiarism.

- Markers can spot changes in the style of writing and use of language.
- Markers are highly experienced subject specialists who are very familiar with work on the topic concerned — they may have read the source you are using, or even marked the work you have copied from!
- Internet search engines and specialised computer software can be used to match phrases or pieces of text with original sources and to detect changes in the grammar and style of writing or punctuation.

Penalties for breaking the regulations

If it is discovered that you have broken the regulations, one of the following penalties will be applied:

- you will be awarded zero marks for your work;
- you will be disqualified from that component for the examination series in question;
- you will be disqualified from the whole subject for that examination series;
- you will be disqualified from all subjects and barred from entering again for a period of time.

The awarding body will decide which penalty is appropriate.

REMEMBER - IT'S YOUR QUALIFICATION SO IT NEEDS TO BE YOUR OWN WORK.



Information for candidates Using social media and examinations/assessments

While we like to share our experiences online, when it comes to exams, we have to be careful.

- Sharing ideas online can be helpful when you're studying or revising
- However, sharing certain information (see information on the right) can break the rules and could affect your results
- If you're not sure what you can and can't discuss online, check with your teacher
- If you receive exam content on social media, you must tell your teacher
- Don't be caught out by scammers selling fake exam papers



Things to do on social media:

- Have fun
- Be responsible
- Report any exam content you see to your teacher



Things not to do on social media:

- Buy/ask for/share exam content
- Pass on rumours of what's in exams
- Share your work
- Work with others so that your coursework is not your own independent work



If you do any of the above activities, you may:

- Receive a written warning
- Lose marks
- Be disqualified from a part of or all of your qualifications
- Be banned from taking assessments for a number of years



Please
take the time to
familiarise yourself
with the JCQ rules:
[jqc.org.uk/exams-office/
information-for-candi
dates-documents](https://www.jcq.org.uk/exams-office/information-for-candidates-documents)



AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
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Warning to Candidates

1. You **must** be on time for all your examinations.
2. **Possession of a mobile phone** or other unauthorised material **is not allowed** even if you do not intend to use it. You will be subject to penalty and possible disqualification from the exam/qualification.
3. You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
4. You **must** follow the instructions of the invigilator.
5. You **must not** sit an examination in the name of another candidate.
6. You **must not** become involved in any unfair or dishonest practice in any part of the examination.
7. If you are confused about anything, only speak to an invigilator.

The *Warning to Candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.

On your exam day

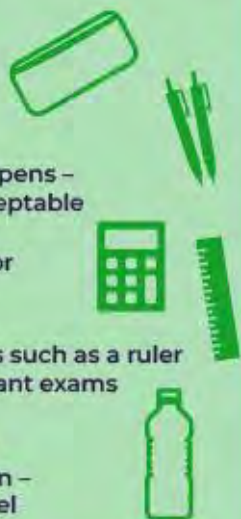
This checklist will help you to be as prepared as possible for your exams, so that on the day itself you can focus on doing your best.

Before sitting your exams, ensure you know:

- ☐ the date, time and location of your exams – you might find it helpful to write this information in a calendar or planner
- ☐ who to contact at school or college in case there's an emergency that makes you late or unable to sit your exam

What you will need:

- ☐ a clear pencil case
- ☐ at least two black ink pens – blue pens are not acceptable
- ☐ an approved calculator for relevant exams
- ☐ appropriate apparatus such as a ruler or protractor for relevant exams
- ☐ a clear water bottle if you wish to take one in – it must not have a label



What you cannot take into exams:

- ☐ any type of phone
- ☐ revision notes
- ☐ any type of watch (this includes analogue, digital and smart watches)



Other important information:

- ☐ Listen carefully to the invigilator's instructions which will be specific to your exam. If you are unsure of anything, please raise your hand and wait for the invigilator.
- ☐ Fill in your details on the front of your answer booklet.
- ☐ If you need additional answer sheets, raise your hand and wait for an invigilator who will provide you with one. Remember to add your details to this booklet too.
- ☐ If you need to use the toilet or feel unwell, raise your hand and wait for an invigilator who will escort you from the exam room.
- ☐ Make sure you stay silent – talking to a fellow candidate could result in disqualification from all your exams.

Contingency sessions:

- ☐ There are contingency sessions within the Summer 2024 exam timetable – the afternoon of 6 June and 13 June 2024 and the morning and afternoon of 26 June 2024. Make sure you are available on all three dates even if you do not have an exam.

If you have any questions about your exams, please ask your teacher or exams officer.



You can also find useful information about preparing for exams at www.jcq.org.uk/exams-office/information-for-candidates-documents