



Year 10 Careers Newsletter: Friday 22nd May 2026

Happy Half-Term, Year 10

‘Short and sharp’ I think we can call this Half -Term. No sooner have we begun the final Term, we are already halfway through. With GCSE exams well underway for Y11, you are about to start your final year too, on June 1st.

Last week, I gave you guidance as to what employers expect to see on a CV. I said that I would produce an example of ‘WAGOLL.’ Here we go:

CURRICULUM VITAE

Louis Vardy

147, Molyneux Rd,

Wolverton,

Shropshire,

SY8 9AB.

077677857921

Date of Birth: 22 12 2008

Personal Profile

I am a hardworking and dependable student, with a good eye for detail. I am able to work well both independently and in a team. I am a Level 1 Football Coach and have recently passed my Referee qualification. These have provided me with effective communication skills, in addition to gaining an understanding of safeguarding regulations. My time after school, evenings and weekends are spent using my qualifications, coaching younger students in football and refereeing matches at a weekend. These roles have developed my confidence in my ability to pass on advice in a way that younger, less experienced children understand. My experience as a referee shows me the importance of making quick, accurate decisions, along with de-escalating conflict.

I also work part-time in a local restaurant, serving customers and ensuring that service areas meet the very highest standards of cleanliness. This role has helped me to communicate effectively in a customer-facing environment.

Relevant key skills/achievements

- ◆ Represented school at Football, Athletics and Rugby
- ◆ Signed by WWFC Academy
- ◆ Level 1 FA Football Coach
- ◆ Level 1 FA Football Referee
- ◆ Level 1 Introduction to First Aid in Football (IFAIF)

Education/Training

September 2019-present

**Ludlow CE School, The Burway, Bromfield Rd, Ludlow, SY8 1GJ.
GCSE**

English Language, English Literature, Maths, Science, History,
Geography, Enterprise and Marketing, PE.

Employment

September 2022

Present

Football Coach: ‘Little Kickers’

Coaching boys and girls football after school and Saturday mornings

Football referee

On Sundays, I referee junior age football matches at my local football club.

Voluntary Work Experience

July-August 2022

Ludlow Junior School Summer Activities

I assist in running football sessions for children aged 6 – 12 years, as part of a summer holiday activity programme.

July 2022 – Present

Babysitting and Dog walking

I regularly look after the young children of a neighbour after school and occasional evenings. I also walk their dog at least twice a week.

Hobbies/Interests

In my spare time, I regularly attend my local leisure centre and enjoy weight training and playing five-a-side football. I also enjoy playing and training with WWFC Football Academy, going to football matches and concerts, in addition to hillwalking.

References

Mr A. Ramsey Football Coach, Ludlow Town FC, Bromfield Rd, Ludlow, Shropshire, SY8 1GJ.

Alf66@hotmail.com 077913456287

Mrs B Knowles Form Tutor, King Charles Academy, Buckingham Ave, Ludhigh, Shropshire, SY9 1SP.

B.Knowles@superstar.com 077645329867

I hope this example will be of use to you, Y10. Remember, your CV details will change according to the job for which you are applying. The above CV is written to reflect the role of someone working in a sports-related environment, with young people.....There is some mention of working in a restaurant, but this would need to be expanded on, if applying for such a role. One last point to remember is that your CV should be set out on 1 A4 page and if printing it out, it is advisable to put it into an envelope, adding the name of the manager and the address of the business.

Good luck with the job hunting!

Mrs Griffith-Jones

