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Executive Headteacher: Michael Stoppard
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Tuesday 29th September 2026

Year 11 Settling In Evening Invitation

Dear Parent/Carer,

We would like to invite you to our **Year 11 Settling In Evening**, which will take place on **Thursday 8th October**. This event is an opportunity for you to meet your child's tutor and ask any questions you may have.

During the meeting, the tutor will provide a brief overview of your child's behaviour, attendance, and a general update on how they have settled into their final year at school.

To help manage the flow of appointments, we are offering three timeslots:

- **3:40pm – 4:40pm**
- **4:40pm – 5:40pm**
- **5:40pm – 6:30pm**

Please select a preferred timeslot below. Your child's tutor will then allocate a specific appointment time within the chosen timeframe and return this to you. We look forward to welcoming you and working together to support your child throughout their final year.

If your child has an EHCP, **Mr Faulkner**, our SENCO, will be available during the evening. Please ask your child to make an appointment with Mr Faulkner or email him directly at **b.faulkner@ludlowschool.com**.

Kind regards,

Emma Morris

Year 11 "Settling In" Meeting – Thursday 8th October 2026

Ludlow Church of England School, Burway, Ludlow.

Student Name: _____ Tutor: _____

Please circle the relevant timeslot:

I would prefer an appointment at

- 3:40pm – 4:40pm
- 4:40pm – 5.40pm
- 5.40pm – 6.30pm

Signed: _____ (Parent/Carer)

Date: _____

Your confirmed appointment time is: _____. We look forward to the opportunity to meet with you and support your child in reaching their potential.